| Transaction Date | Department             | Beneficiary             | Amount ak | ole VAT | Summary of Purpose of Expenditure                | Merchant Category                              |
|------------------|------------------------|-------------------------|-----------|---------|--|--|
| 06.11.15         | CHIEF EXECUTIVE        | VIRGIN TRAINS           | 121.95    | 0.00    | 2ND CLASS RAIL FARE PRESTON TO LONDON            | INDIRECT EMPLOYEE EXPENSES                     |
| 18.11.15         | CHIEF EXECUTIVE        | VIRGIN TRAINS           | 160.70    | 0.00    | 2ND CLASS RAIL FARE PRESTON TO LONDON            | INDIRECT EMPLOYEE EXPENSES                     |
| 06.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 06.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 06.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 06.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 10.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 11.11.15         | ENVIRONMENAL HEALTH    | FRAMPTON COACHES        | 10.00     | 0.00    | CAR PARKING CHARGE FOR MARKET COACH              | PUBLIC TRANSPORT                               |
| 13.11.15         | ENVIRONMENAL HEALTH    | ABEBOOKS.CO.UK          | 35.82     | 0.00    | A GUIDE TO H & S PROSECUTIONS                    | PRINTING, STATIONERY & GENERAL OFFICE EXPENSES |
| 20.11.15         | ENVIRONMENAL HEALTH    | CIEH                    | 170.00    | 0.00    | CIEH MEMBERSHIP                                  | INDIRECT EMPLOYEE EXPENSES                     |
| 23.11.15         | ENVIRONMENAL HEALTH    | COMPANIES HOUSE         | 3.00      | 0.00    | COMPANIES HOUSE REPORT                           | SERVICES                                       |
| 23.11.15         | ENVIRONMENAL HEALTH    | COMPANIES HOUSE         | 3.00      | 0.00    | COMPANIES HOUSE REPORT                           | SERVICES                                       |
| 25.11.15         | ENVIRONMENAL HEALTH    | WATERSTONES             | 4.95      | 0.00    | A-Z PRESTON LEYLAND CHORLEY                      | PRINTING, STATIONERY & GENERAL OFFICE EXPENSES |
| 25.11.15         | ENVIRONMENAL HEALTH    | LCC                     | 10.00     | 0.00    | COPY DEATH CERTIFICATE                           | SERVICES                                       |
| 17.09.15         | EVENTS                 | JESSOPS                 | 29.99     | 0.00    | USB CAMERA CARD READER                           | EQUIPMENT, FURNITURE AND MATERIALS             |
| 03.11.15         | HARRIS MUSEUM          | BRITISH MUSEUM          | 156.97    | 0.00    | ART MATERIALS                                    | EQUIPMENT, FURNITURE AND MATERIALS             |
| 06.11.15         | HARRIS MUSEUM          | HOME BARGAINS           | 6.87      | 0.00    | WATER FOR VOLUNTEERS                             | MISCELLANEOUS EXPENSES                         |
| 06.11.15         | HARRIS MUSEUM          | SAINSBURYS              | 4.70      | 0.00    | REFRESHMENTS FOR VOLUNTEERS                      | MISCELLANEOUS EXPENSES                         |
| 07.11.15         | HARRIS MUSEUM          | POUNDLAND               | 10.05     | 0.00    | UMBRELLAS FOR AUDIENCE AT THEATRE EVENT          | MISCELLANEOUS EXPENSES                         |
| 13.11.15         | HARRIS MUSEUM          | BROWNS                  | 250.00    | 0.00    | DEPOSIT FOR VOLUNTEERS CHRISTMAS MEAL            | MISCELLANEOUS EXPENSES                         |
| 19.11.15         | HARRIS MUSEUM          | ANALOGUE FILM           | 99.98     | 0.00    | WORKSHOP MATERIALS                               | EQUIPMENT, FURNITURE AND MATERIALS             |
| 26.11.15         | HARRIS MUSEUM          | HEART INTERNET          | 159.59    | 0.00    | WEBSITE HOSTING RENEWAL                          | COMMUNICATIONS AND COMPUTING                   |
| 26.11.15         | HARRIS MUSEUM          | AMAZON                  | 48.85     | 0.00    | MONEY MATTERS PROJECT - BOOK                     | PRINTING, STATIONERY & GENERAL OFFICE EXPENSES |
| 06.11.15         | HOUSING ADVICE         | MOUNTAIN WAREHOUSE      | 265.86    | 0.00    | SLEEPING BAGS                                    | EQUIPMENT, FURNITURE AND MATERIALS             |
| 18.11.15         | HOUSING ADVICE         | FARMERS ARMS            | 35.00     | 0.00    | <b>B&amp;B OUT OF HOURS EMERGENCY ACCOMMODAT</b> | TRANSFER PAYMENTS                              |
| 30.11.15         | HOUSING ADVICE         | CGA                     | 80.50     | 0.00    | RENT IN ADVANCE                                  | TRANSFER PAYMENTS                              |
| 09.11.15         | HUMAN RESOURCES        | FESTIVE LIGHTS          | 17.98     | 0.00    | CHRISTMAS TREE LIGHTS                            | MISCELLANEOUS EXPENSES                         |
| 12.11.15         | HUMAN RESOURCES        | M & S                   | 10.00     | 0.00    | LONG SERVICE AWARD EXPENSES                      | INDIRECT EMPLOYEE EXPENSES                     |
| 12.11.15         | HUMAN RESOURCES        | WILKO                   | 10.00     | 0.00    | LONG SERVICE AWARD EXPENSES                      | INDIRECT EMPLOYEE EXPENSES                     |
| 13.11.15         | HUMAN RESOURCES        | JUST4UFLORISTS          | 15.00     | 0.00    | LONG SERVICE AWARD EXPENSES                      | INDIRECT EMPLOYEE EXPENSES                     |
| 20.11.15         | HUMAN RESOURCES        | COSTUMES4U              | 15.00     | 0.00    | LONG SERVICE AWARD EXPENSES                      | INDIRECT EMPLOYEE EXPENSES                     |
| 26.11.15         | HUMAN RESOURCES        | TV LICENSING            | 145.50    | 0.00    | TV LICENCE                                       | COMMUNICATIONS AND COMPUTING                   |
| 05.11.15         | ICT                    | INSTANT SSL CERTIFICATE | 318.00    | 0.00    | SSL CERTIFICATES                                 | COMMUNICATIONS AND COMPUTING                   |
| 16.11.15         | ICT                    | FASTHOSTS               | 12.95     | 0.00    | MONTHLY WEBSITE HOSTING CHARGE FOR CUSTO         | COMMUNICATIONS AND COMPUTING                   |
| 20.11.15         | MAYORAL SERVICES       | THE POPPY APPEAL        | 135.00    | 0.00    | WREATHS  | MISCELLANEOUS EXPENSES                         |
| 11.11.15         | NEIGHBOURHOOD SERVICES | THE SAFETY SHACK        | 24.99     | 0.00    | HI VIS WATERPROOF JACKET                         | EQUIPMENT, FURNITURE AND MATERIALS             |
| 17.11.15         | NEIGHBOURHOOD SERVICES | AMAZON                  | 33.80     | 0.00    | RAINCOATS  | MISCELLANEOUS EXPENSES                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 167.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 267.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES | DVLA                    | 227.50    | 0.00    | VEHICLE TAX                                      | DIRECT TRANSPORT COSTS                         |
|                  |                        |                         |           |         |  |  |

| Transaction Date | Denartment              | Beneficiary       | Amount ah | le VAT Summary of Purpose of Expenditure | Merchant Category                              |
|------------------|-------------------------|-------------------|-----------|--|--|
| 18.11.15         | NEIGHBOURHOOD SERVICES  | DVLA              | 227.50    | 0.00 VEHICLE TAX                         | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES  | DVLA              | 227.50    | 0.00 VEHICLE TAX                         | DIRECT TRANSPORT COSTS                         |
| 18.11.15         | NEIGHBOURHOOD SERVICES  | DVLA              | 227.50    | 0.00 VEHICLE TAX                         | DIRECT TRANSPORT COSTS                         |
| 20.11.15         | NEIGHBOURHOOD SERVICES  | DVLA              | 227.50    | 0.00 VEHICLE TAX                         | DIRECT TRANSPORT COSTS                         |
| 20.11.15         | NEIGHBOURHOOD SERVICES  | TOOLBANK EXPRESS  | 69.93     | 0.00 TARPAULIN                           | EQUIPMENT, FURNITURE AND MATERIALS             |
| 02.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 30.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 04.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 45.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 06.11.15         | POLICY & COMMUNICATIONS | MAIL CHIMP        | 119.57    | 0.00 CHRISTMAS/1715 NEWSLETTER           | COMMUNICATIONS AND COMPUTING                   |
| 10.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 50.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 10.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 31.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 19.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 15.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 23.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 13.84     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 23.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 28.95     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 23.11.15         | POLICY & COMMUNICATIONS | CIPR              | 272.00    | 0.00 CIPR MEMBERSHIP                     | INDIRECT EMPLOYEE EXPENSES                     |
| 25.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 18.39     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 25.11.15         | POLICY & COMMUNICATIONS | WATERSTONES       | 20.74     | 0.00 THE STRANGERS LONG NECK - BOOK      | PRINTING, STATIONERY & GENERAL OFFICE EXPENSES |
| 26.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 25.00     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 27.11.15         | POLICY & COMMUNICATIONS | FACEBOOK          | 16.01     | 0.00 FACEBOOK ADVERT                     | COMMUNICATIONS AND COMPUTING                   |
| 23.11.15         | REVENUES                | IRRV              | 189.00    | 0.00 IRRV SUBSCRIPTION                   | INDIRECT EMPLOYEE EXPENSES                     |
| 23.11.15         | REVENUES                | WEST COAST TRAINS | 47.40     | 0.00 2ND CLASS RAIL FARE                 | INDIRECT EMPLOYEE EXPENSES                     |
| 01.12.15         | SPORTS DEVELOPMENT      | TESCO             | 179.94    | 0.00 BAR STOOLS FOR LEISURE CENTRE       | EQUIPMENT, FURNITURE AND MATERIALS             |
| 06.11.15         | SPORTS DEVELOPMENT      | TEXT ANYWHERE     | 39.78     | 0.00 TEXT ANYWHERE                       | COMMUNICATIONS AND COMPUTING                   |
| 09.11.15         | SPORTS DEVELOPMENT      | ASDA              | 143.63    | 0.00 RESIDENTIAL FOOD ORDER              | MISCELLANEOUS EXPENSES                         |
| 09.11.15         | SPORTS DEVELOPMENT      | ASDA              | -0.88     | 0.00 RESIDENTIAL FOOD ORDER              | MISCELLANEOUS EXPENSES                         |
| 16.11.15         | SPORTS DEVELOPMENT      | CLUBBERCISE       | 164.99    | 0.00 GLOW STICKS                         | EQUIPMENT, FURNITURE AND MATERIALS             |
| 21.11.15         | SPORTS DEVELOPMENT      | CAMPAIGN MONITOR  | 6.92      | 0.00 CAMPAIGN MONITOR                    | COMMUNICATIONS AND COMPUTING                   |
| 27.11.15         | SPORTS DEVELOPMENT      | AMAZON            | 26.67     | 0.00 LED STAGE LIGHTS                    | EQUIPMENT, FURNITURE AND MATERIALS             |
| 27.11.15         | SPORTS DEVELOPMENT      | AMAZON            | 226.97    | 0.00 BOOMBOX                             | EQUIPMENT, FURNITURE AND MATERIALS             |