

Transaction Date	Department	Beneficiary	Amount	Non Recoverable VAT	Summary of Purpose of Expenditure	Merchant Category
02/11/2018	Harris Museum	Marks and Spencer	£225.00	£0.00	Catering	Catering
07/11/2018	Harris Museum	Homebargains	£82.02	£0.00	Catering	Catering
07/11/2018	Harris Museum	Carrier Bag Shop	£36.24	£0.00	Shop Stock	Equipment, Furniture, Materials
20/11/2018	Harris Museum	Turtle Bay	£150.00	£0.00	Catering	Catering
28/11/2018	Harris Museum	Stage Depot	£27.84	£0.00	Event Gel	Equipment, Furniture, Materials
06/11/2018	Revenues & Benefits	Insolvency Service	£80.00	£0.00	Insolvency Fees	Misc Expenses
06/11/2018	Revenues & Benefits	Insolvency Service	£20.00	£0.00	Insolvency Fees	Misc Expenses
13/11/2018	Revenues & Benefits	Insolvency Service	£90.00	£0.00	Insolvency Fees	Misc Expenses
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£167.50	£0.00	Vehicle Tax	Direct Costs - Transport
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23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
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23/11/2018	Transport	DVLA	£167.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£292.50	£0.00	Vehicle Tax	Direct Costs - Transport
23/11/2018	Transport	DVLA	£252.50	£0.00	Vehicle Tax	Direct Costs - Transport
07/11/2018	Events & Cultural Services	Argos	£169.98	£0.00	2 x Boilers	Equipment, Furniture, Materials
08/11/2018	Events & Cultural Services	heartinternet.com	£19.18	£0.00	Domain Charges	Communications and Computing
08/11/2018	Events & Cultural Services	heartinternet.com	£19.18	£0.00	Domain Charges	Communications and Computing
20/11/2018	Events & Cultural Services	Facebook	£25.00	£0.00	Facebook Adverts	Communications and Computing
21/11/2018	Events & Cultural Services	heartinternet.com	£179.88	£0.00	Domain Charges	Communications and Computing
27/11/2018	Events & Cultural Services	123reg.co.uk	£13.18	£0.00	Domain Subscription	Communications and Computing
30/11/2018	Events & Cultural Services	Macro	£46.46	£0.00	Café Stock	Equipment, Furniture, Materials
30/11/2018	Events & Cultural Services	Macro	£203.82	£0.00	Café Stock	Equipment, Furniture, Materials
03/12/2018	Events & Cultural Services	Amazon	£21.74	£0.00	Café Stock	Equipment, Furniture, Materials
15/11/2018	Communications	Wilkos	£104.00	£0.00	Christmas Lights x 10	Equipment, Furniture, Materials
15/11/2018	Communications	The Range	£73.67	£0.00	Glass Storage Jars	Equipment, Furniture, Materials
15/11/2018	Communications	Amazon	£21.99	£0.00	Artificial Snow	Equipment, Furniture, Materials
20/11/2018	Communications	John Eveson	£30.00	£0.00	Digital Image Printing	Communications and Computing
28/11/2018	Communications	B&Q	£125.00	£0.00	Potted Christmas Trees x 5	Equipment, Furniture, Materials
02/11/2018	Communications	Facebook	£6.04	£0.00	Facebook Advert - Harris Live	Communications and Computing
02/11/2018	Communications	Facebook	£42.46	£0.00	Facebook advert - Market Competition	Communications and Computing
11/11/2018	Communications	Eventbrite	£48.00	£0.00	Tickets - Digital Comms Seminar	Employee Indirect Costs
23/11/2018	Communications	Wilkos	£12.00	£0.00	Duvets for Market	Equipment, Furniture, Materials
23/11/2018	Communications	Wilkos	£37.00	£0.00	Duvets, Throw and String for Market	Equipment, Furniture, Materials
28/11/2018	Communications	Card Factory	£1.99	£0.00	Wrapping Paper for Market Cart	Equipment, Furniture, Materials
28/11/2018	Communications	Homebargains	£8.15	£0.00	Prizes for Market Competition	Misc Expenses
06/11/2018	Waste Management	Amazon	£3.49	£0.00	Screen Protector	Communications and Computing
06/11/2018	Waste Management	Amazon	£5.40	£0.00	Phone Case	Communications and Computing
08/11/2018	Waste Management	Amazon	£8.89	£0.00	Phone Case	Communications and Computing
12/11/2018	Waste Management	Smart Image Workwear	£39.70	£0.00	Boots	Communications and Computing
16/11/2018	Waste Management	Amazon	£21.99	£0.00	Phone Case and Screen Protector	Communications and Computing
16/11/2018	Waste Management	Amazon	£7.95	£0.00	Phone Case and Screen Protector	Communications and Computing
08/11/2018	Environmental Health	Far East Foods	£24.09	£0.00	Foods for Allergen Awareness Training	Equipment, Furniture, Materials
19/11/2018	Environmental Health	CIEH	£218.00	£0.00	CIEH Membership fees	Employee Indirect Costs
20/11/2018	Environmental Health	B&M Retail Ltd	£7.48	£0.00	Foods for Allergen Awareness Training	Equipment, Furniture, Materials
20/11/2018	Environmental Health	Nisbets	£187.16	£0.00	3 x Thermometers	Equipment, Furniture, Materials
21/11/2018	Environmental Health	Amazon	£76.45	£0.00	4 x Torches	Equipment, Furniture, Materials
26/11/2018	Environmental Health	WHSmith	£9.90	£0.00	2 x Maps	Equipment, Furniture, Materials
26/11/2018	Environmental Health	Debenhams	£39.75	£0.00	Inspection Bg	Equipment, Furniture, Materials
27/11/2018	Environmental Health	Private Hire and Taxi Monthly	£114.00	£0.00	Taxi - Manchester	Public transport
08/11/2018	Environmental Health	CIEH	£218.00	£0.00	CIEH Membership fees	Employee Indirect Costs
02/11/2018	Housing Advice	Travel Lodge	£59.00	£0.00	Temporary Accommodation (Refund)	Homeless Accomodation
26/11/2018	Housing Advice	Travel Lodge	£182.00	£0.00	Temporary Accommodation	Homeless Accomodation
23/11/2018	Housing Advice	Plastic Box Co	£47.47	£0.00	Plastic Boxes	Equipment, Furniture, Materials
09/11/2018	Harris Museum & Art Gallery	Waterstones	£33.98	£0.00	Resources for Quiz Night	Equipment, Furniture, Materials
12/11/2018	Harris Museum & Art Gallery	Amazon	£29.94	£0.00	Resources for Family Workshop	Equipment, Furniture, Materials
21/11/2018	Harris Museum & Art Gallery	Faberdashery	£77.65	£0.00	Resources for Makerspace	Equipment, Furniture, Materials
02/11/2018	Harris Museum & Art Gallery	UK POS	£39.48	£0.00	Stationery	Equipment, Furniture, Materials
07/11/2018	Harris Museum & Art Gallery	TNT	£14.94	£0.00	Parcel Return	Misc Expenses
09/11/2018	Harris Museum & Art Gallery	UK POS	£77.64	£0.00	Stationery	Equipment, Furniture, Materials
14/11/2018	Harris Museum & Art Gallery	FastKeys	£19.22	£0.00	Replacement Keys	Equipment, Furniture, Materials
28/11/2018	Harris Museum & Art Gallery	Manchester Met University	£24.00	£0.00	Film Licence for Whittingham Exhibition	Misc Expenses
05/11/2018	Events & Cultural Services	Stickers4.com	£213.98	£0.00	Christmas Window Stickers	Equipment, Furniture, Materials
08/11/2018	Events & Cultural Services	DZD	£239.40	£0.00	Christmas Decorations	Equipment, Furniture, Materials

08/11/2018	Events & Cultural Services	Barton Grange Garden Centre	£28.90	£0.00	Plant Sticks	Equipment, Furniture, Materials
08/11/2018	Events & Cultural Services	DZD	£72.30	£0.00	Christmas Decorations	Equipment, Furniture, Materials
08/11/2018	Events & Cultural Services	DZD	-£72.30	£0.00	Christmas Decorations (Refund)	Equipment, Furniture, Materials
09/11/2018	Events & Cultural Services	B&Q	£27.00	£0.00	Plant Sticks	Equipment, Furniture, Materials
12/11/2018	Events & Cultural Services	WeRChristmas	£154.65	£0.00	Christmas Decorations	Equipment, Furniture, Materials
12/11/2018	Events & Cultural Services	DZD	£234.72	£0.00	Christmas Decorations	Equipment, Furniture, Materials
23/11/2018	Neighbourhood Services	Amazon	£17.98	£0.00	Phone Cases	Communications and Computing
23/11/2018	Neighbourhood Services	Amazon	£5.74	£0.00	Screen Protector	Communications and Computing
01/11/2018	Chief Executives	Virgin Trains	-£79.20	£0.00	Train - Warrington - London Euston (Refund)	Public transport
02/11/2018	Chief Executives	Virgin Trains	£94.50	£0.00	Train - Preston - London Euston	Public transport
02/11/2018	Chief Executives	Imperial Hotels	£101.00	£0.00	Accommodation - London	Employee Indirect Costs
02/11/2018	Chief Executives	Virgin Trains	£59.90	£0.00	Train - Preston - Nottingham	Public transport
06/11/2018	Chief Executives	Virgin Trains	£20.80	£0.00	Train - Preston - Manchester Piccadilly	Public transport
06/11/2018	Chief Executives	Eurostar	£202.50	£0.00	Train - Preston - Brussels	Public transport