

Sample letter to send to your neighbour

Your name

Your address

(Insert the name and address
of the person causing the problem here)

Dear neighbour,

You may not be aware, but (insert either I/we or am/are) being affected by the build-up of rubbish on your property.

The problem is in relation to (insert the source e.g. the build-up of uncollected rubbish bags in the front garden).

The rubbish is preventing (insert either me or us) from enjoying (insert either my or our) home and in particular it is (insert how it is affecting you).

I thought I would let you know, in case you didn't know it was bothering (insert either me/us) and (insert either I/we or am/are) sure this is not your intention. I would be grateful if you could (insert what you would like them to do, for example 'you could take it to the nearest recycling centre for free, I/we have found information on the Council website about this').

I hope that we will be able to resolve the matter amicably between ourselves. Please don't hesitate to contact (insert either me or us) to discuss matters further.

Yours sincerely

(Your name)