

| Transaction Date | Department                  | Beneficiary         | Amount    | Non Recoverable VAT | Summary of Purpose of Expenditure    | Merchant Category               |
|------------------|-----------------------------|---------------------|-----------|---------------------|--------------------------------------|---------------------------------|
| 27/02/2019       | Revenues & Benefits         | Q Hotels            | £50.00    | £0.00               | Accommodation - Leeds                | Employee Indirect Costs         |
| 26/02/2019       | Environmental Health        | Northern Rail       | £12.00    | £0.00               | Train - Preston - Manchester         | Public transport                |
| 04/02/2019       | Environmental Health        | IOA                 | £146.00   | £0.00               | IOA Membership fees                  | Employee Indirect Costs         |
| 01/02/2019       | Housing Advice              | St Andrews House    | £115.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 04/02/2019       | Housing Advice              | St Andrews House    | £80.00    | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 05/02/2019       | Housing Advice              | St Andrews House    | £200.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 13/02/2019       | Housing Advice              | Travel Lodge        | £49.00    | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 13/02/2019       | Housing Advice              | St Andrews House    | £274.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 14/02/2019       | Housing Advice              | Imperial Hotel      | £314.22   | £0.00               | Accommodation - London               | Employee Indirect Costs         |
| 15/02/2019       | Housing Advice              | Virgin Trains       | £181.40   | £0.00               | Train - Preston - London             | Public transport                |
| 20/02/2019       | Housing Advice              | St Andrews House    | £160.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 21/02/2019       | Housing Advice              | London Underground  | £19.60    | £0.00               | Train - Tube                         | Public transport                |
| 26/02/2019       | Housing Advice              | Virgin Trains       | £689.00   | £0.00               | Train - Various - London             | Public transport                |
| 26/02/2019       | Housing Advice              | Virgin Trains       | £253.00   | £0.00               | Train - Wigan - London               | Public transport                |
| 26/02/2019       | Housing Advice              | Virgin Trains       | £278.00   | £0.00               | Train - Preston - London             | Public transport                |
| 28/02/2019       | Housing Advice              | Jones Cameron       | £1,000.00 | £0.00               | Deposit and Rent in Advance          | Homeless Accomodation           |
| 08/02/2019       | Housing Advice              | Travel Lodge        | £132.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 11/02/2019       | Housing Advice              | Travel Lodge        | £41.00    | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 12/02/2019       | Housing Advice              | Travel Lodge        | £54.00    | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 13/02/2019       | Housing Advice              | Plastic Box Co      | £47.47    | £0.00               | Storage Boxes                        | Equipment, Furniture, Materials |
| 13/02/2019       | Housing Advice              | High St Voucher     | £50.00    | £0.00               | Shopping Voucher                     | Misc Expenses                   |
| 22/02/2019       | Housing Advice              | St Andrews House    | £99.00    | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 27/02/2019       | Housing Advice              | Travel Lodge        | £103.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 28/02/2019       | Housing Advice              | Travel Lodge        | £155.00   | £0.00               | Temporary Accommodation              | Homeless Accomodation           |
| 26/02/2019       | Events & Cultural Services  | TNT - Direct        | £460.91   | £0.00               | Transportation of Artworks           | Equipment, Furniture, Materials |
| 28/02/2019       | Events & Cultural Services  | Clifton Hotel       | £55.00    | £0.00               | Subsistence                          | Employee Indirect Costs         |
| 04/02/2019       | Accountancy Services        | The Trainline       | £27.20    | £0.00               | Train - Morecambe - Manchester       | Public transport                |
| 08/02/2019       | Accountancy Services        | The Trainline       | £196.48   | £0.00               | Train - Leyland - Manchester         | Public transport                |
| 11/02/2019       | Accountancy Services        | The Trainline       | £22.53    | £0.00               | Train - Preston - Manchester         | Public transport                |
| 25/02/2019       | Accountancy Services        | Panelscreens Ltd    | £673.91   | £0.00               | Office Panel Screens                 | Equipment, Furniture, Materials |
| 28/02/2019       | Environmental Health        | Mountain Warehouse  | £42.49    | £0.00               | Replacement Waterproof Jacket        | Clothing and Uniform            |
| 04/02/2019       | Harris Museum & Art Gallery | Eventbrite          | £192.47   | £0.00               | Tickets - Museum Values Workshop     | Employee Indirect Costs         |
| 01/02/2019       | Harris Museum & Art Gallery | Abakhan             | £17.46    | £0.00               | Tableclothes for Workshops           | Equipment, Furniture, Materials |
| 03/02/2019       | Harris Museum & Art Gallery | Legacy Hotels       | £67.00    | £0.00               | Accommodation - Liverpool            | Employee Indirect Costs         |
| 17/02/2019       | Harris Museum & Art Gallery | Legacy Hotels       | £201.00   | £0.00               | Accommodation - Liverpool            | Employee Indirect Costs         |
| 05/02/2019       | Harris Museum & Art Gallery | BFI                 | £600.00   | £0.00               | Film                                 | Equipment, Furniture, Materials |
| 14/02/2019       | Harris Museum & Art Gallery | Silent Disco Direct | £343.00   | £0.00               | Equipment Hire for Event             | Equipment, Furniture, Materials |
| 13/02/2019       | Harris Museum & Art Gallery | Amazon              | -£1.78    | £0.00               | Stock Items (Refund)                 | Equipment, Furniture, Materials |
| 12/02/2019       | Harris Museum & Art Gallery | Amazon              | £41.98    | £0.00               | Wired Voice Amplifier for Tours      | Equipment, Furniture, Materials |
| 26/02/2019       | Harris Museum & Art Gallery | 34SP.com            | £95.40    | £0.00               | digitalaesthetic.org.uk Site Hosting | Communications and Computing    |
| 28/02/2019       | Corporate Services          | The Defib Store     | £790.80   | £0.00               | Defibrillator Cabinet                | Equipment, Furniture, Materials |
| 15/02/2019       | Harris Museum & Art Gallery | Discount Displays   | £101.22   | £0.00               | A1 Blackboards - Signage             | Equipment, Furniture, Materials |
| 06/02/2019       | Harris Museum & Art Gallery | Homebargains        | £27.98    | £0.00               | Refreshments                         | Catering                        |
| 08/02/2019       | Harris Museum & Art Gallery | Easylocks           | £11.79    | £0.00               | Accessible Keys                      | Equipment, Furniture, Materials |
| 12/02/2019       | Harris Museum & Art Gallery | Cell Pack Solutions | £43.42    | £0.00               | Visitor Counter Batteries            | Equipment, Furniture, Materials |
| 11/02/2019       | Harris Museum & Art Gallery | Imperial Hotel      | £88.00    | £0.00               | Accommodation - London               | Employee Indirect Costs         |
| 12/02/2019       | Harris Museum & Art Gallery | Carrierbagshop      | £47.92    | £0.00               | Shop Stock                           | Equipment, Furniture, Materials |
| 12/02/2019       | Harris Museum & Art Gallery | Worldpay            | £42.54    | £0.00               | Shop Stock                           | Equipment, Furniture, Materials |
| 13/02/2019       | Harris Museum & Art Gallery | Homebargains        | £134.14   | £0.00               | Refreshments                         | Catering                        |
| 20/02/2019       | Harris Museum & Art Gallery | HW Audio            | £121.94   | £0.00               | PA Kit Accessories                   | Equipment, Furniture, Materials |
| 20/02/2019       | Harris Museum & Art Gallery | Homebargains        | £156.25   | £0.00               | Refreshments                         | Catering                        |
| 11/02/2019       | ICT Services                | Trainline           | £72.35    | £0.00               | Train - Preston - Birmingham         | Public transport                |
| 14/02/2019       | ICT Services                | Trainline           | £37.48    | £0.00               | Train - Preston - Barnsley           | Public transport                |
| 26/02/2019       | ICT Services                | Trainline           | £121.12   | £0.00               | Train - Preston - Doncaster          | Public transport                |
| 26/02/2019       | ICT Services                | 123RF               | £75.60    | £0.00               | Web Images and Icons                 | Communications and Computing    |
| 14/02/2019       | Neighbourhood Services      | Screwfix            | £47.97    | £0.00               | Gel Knee Pads                        | Equipment, Furniture, Materials |
| 15/02/2019       | Neighbourhood Services      | Screwfix            | £17.98    | £0.00               | Spray Paint                          | Equipment, Furniture, Materials |
| 18/02/2019       | Neighbourhood Services      | Argos               | £19.99    | £0.00               | Microphone                           | Equipment, Furniture, Materials |
| 18/02/2019       | Neighbourhood Services      | Millais Nurseries   | £38.80    | £0.00               | Fertiliser                           | Equipment, Furniture, Materials |
| 20/02/2019       | Neighbourhood Services      | Screwfix            | £17.98    | £0.00               | Spray Paint                          | Equipment, Furniture, Materials |
| 21/02/2019       | Neighbourhood Services      | McCauley Tools      | £19.48    | £0.00               | Paint Brush and Roller Extender      | Equipment, Furniture, Materials |
| 21/02/2019       | Neighbourhood Services      | Dectec              | £16.93    | £0.00               | Extension Pole                       | Equipment, Furniture, Materials |
| 06/02/2019       | Chief Executives            | Virgin Trains       | £83.70    | £0.00               | Train - Preston - London             | Public transport                |
| 08/02/2019       | Chief Executives            | Marks and Spencer   | £15.00    | £0.00               | Catering for Ayrshire Council Visit  | Catering                        |
| 08/02/2019       | Chief Executives            | Virgin Trains       | £206.80   | £0.00               | Train - Preston - London             | Public transport                |
| 08/02/2019       | Chief Executives            | B&M                 | £11.09    | £0.00               | Refreshments                         | Catering                        |
| 08/02/2019       | Chief Executives            | Paypal              | £360.00   | £0.00               | Tickets - RTPi Awards Dinner         | Employee Indirect Costs         |
| 14/02/2019       | Chief Executives            | Marks and Spencer   | £13.75    | £0.00               | Catering for Ayrshire Council Visit  | Catering                        |
| 20/02/2019       | Chief Executives            | Virgin Trains       | £95.10    | £0.00               | Train - Preston - London             | Public transport                |

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| 26/02/2019 | Chief Executives | Virgin Trains      | -£78.10 | £0.00 Train - Preston - Londn (Refund)  | Public transport                |
| 25/02/2019 | Chief Executives | One4all            | £250.00 | £0.00 LSA Voucher for 25 Years Service  | Employee Indirect Costs         |
| 04/02/2019 | Chief Executives | Pickles of Preston | £22.49  | £0.00 Catering for Meeting              | Catering                        |
| 04/02/2019 | Chief Executives | Harris Museum      | £6.00   | £0.00 Preston Tea Towel for Meeting     | Equipment, Furniture, Materials |
| 11/02/2019 | Chief Executives | Flybe              | £147.98 | £0.00 Flight - Manchester - Southampton | Public transport                |
| 12/02/2019 | Chief Executives | Virgin Trains      | £84.05  | £0.00 Train - Warrington - Bristol      | Public transport                |
| 13/02/2019 | Chief Executives | Imperial Hotel     | £202.00 | £0.00 Accommodation - London            | Employee Indirect Costs         |
| 18/02/2019 | Chief Executives | Virgin Trains      | £42.00  | £0.00 Train - Preston - Macclesfield    | Public transport                |
| 18/02/2019 | Chief Executives | Virgin Trains      | £190.80 | £0.00 Train - Preston - London          | Public transport                |