

Income and Expenditure Statement

NAME: _____ **DATE:** _____

ADDRESS: _____

HOME TEL: _____ **MOBILE:** _____

Email Address _____

CTAX REF: _____ **INVOICE**

NO(S): _____ **NUMBER OF CHILDREN:** _____

AGES OF CHILDREN:: _____

NAME OF EMPLOYER (IF APPLICABLE): _____

ADDRESS OF EMPLOYER: _____

EMPLOYERS TEL: _____

INCOME

- ***Please state income in either weekly or monthly figures. Do not mix.***

Usual take home pay	£
Usual take home pay (partner)	
Income Support	£
Jobseekers Allowance	
Incapacity Benefit	£
DLA	£
Other state benefits (please state)	£
Child benefit	£
Child tax credit	£
Working tax credit	£
Retirement pension	£
Private/Company pension	£
Non dependants contribution (e.g adult son or daughter's contribution)	£
Maintenance/child support	
Other Income:	£
TOTAL INCOME	£

ESSENTIAL EXPENDITURE

Rent/Mortgage	£
---------------	---

Endowment	
Secured loan	
Gas	£
Electric	£
Water Rates	£
Council tax	£
Telephone	£
TV licence/TV rental	£
Food/housekeeping (including toiletries)	£
Clothing and shoes	£
Household insurance (i.e building and contents)	£
Life insurance/pension	£
School meals/meals at work	£
Travel expenses (e.g bus/rail/taxis)	£
Car expenses - petrol	£
Car tax/insurance/repairs	£
Prescriptions/dental/opticians	£
Maintenance/child support	
Childminding fees	£

OTHER EXPENDITURE

Sky/cable TV	£
Internet	£
School trips	£
Cigarettes	£
newspapers	£
Window cleaner	£
Milkman	£
Pocket money	£
Entertainment	£
Other	£
	£
Total Expenditure	£

TOTAL INCOME	£
TOTAL EXPENDITURE	£
AVAILABLE TO CREDITORS	£

PRIORITY DEBTS

Rent/mortgage arrears	£
Gas arrears	£
Electric arrears	£
Water arrears	£
Council tax arrears	£
TOTAL	£

NON-PRIORITY DEBTS

Social fund loan	£
Credit cards:-	£
	£
	£
Bank loan	£
Store cards/credit:-	£
	£
	£
Car finance (loan)	£
Catalogue	£
Hire purchase: Amount of loan	£
Amount outstanding	£
Other lending Agency	£
	£
TOTAL	£

I wish to make an offer of payment of £_____per week/month/4 weekly/fortnightly* via **credit/debit/standing order/post office** (* delete as appropriate).

I would like this arrangement to start on____/____/____(date).

I understand that if I do not keep to this arrangement, further action may be taken to recover the debt.

Signed:

Date: