

# ***Income and Expenditure Statement***

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME TEL:** \_\_\_\_\_ **MOBILE:** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**CTAX REF:** \_\_\_\_\_ **INVOICE**

**NO(S):** \_\_\_\_\_ **NUMBER OF CHILDREN:** \_\_\_\_\_

**AGES OF CHILDREN::** \_\_\_\_\_

**NAME OF EMPLOYER (IF APPLICABLE):** \_\_\_\_\_

**ADDRESS OF EMPLOYER:** \_\_\_\_\_

**EMPLOYERS TEL:** \_\_\_\_\_

## ***INCOME***

- ***Please state income in either weekly or monthly figures. Do not mix.***

Usual take home pay	£
Usual take home pay (partner)	
Income Support	£
Jobseekers Allowance	
Incapacity Benefit	£
DLA	£
Other state benefits (please state)	£
Child benefit	£
Child tax credit	£
Working tax credit	£
Retirement pension	£
Private/Company pension	£
Non dependants contribution (e.g adult son or daughter's contribution)	£
Maintenance/child support	
Other Income:	£
<b>TOTAL INCOME</b>	<b>£</b>

## ***ESSENTIAL EXPENDITURE***

Rent/Mortgage	£
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Endowment	
Secured loan	
Gas	£
Electric	£
Water Rates	£
Council tax	£
Telephone	£
TV licence/TV rental	£
Food/housekeeping (including toiletries)	£
Clothing and shoes	£
Household insurance (i.e building and contents)	£
Life insurance/pension	£
School meals/meals at work	£
Travel expenses (e.g bus/rail/taxis)	£
Car expenses - petrol	£
Car tax/insurance/repairs	£
Prescriptions/dental/opticians	£
Maintenance/child support	
Childminding fees	£

## ***OTHER EXPENDITURE***

Sky/cable TV	£
Internet	£
School trips	£
Cigarettes	£
newspapers	£
Window cleaner	£
Milkman	£
Pocket money	£
Entertainment	£
Other	£
	£
<b>Total Expenditure</b>	<b>£</b>

<b>TOTAL INCOME</b>	<b>£</b>
<b>TOTAL EXPENDITURE</b>	<b>£</b>
<b>AVAILABLE TO CREDITORS</b>	<b>£</b>

## **PRIORITY DEBTS**

Rent/mortgage arrears	£
Gas arrears	£
Electric arrears	£
Water arrears	£
Council tax arrears	£
<b>TOTAL</b>	<b>£</b>

## **NON-PRIORITY DEBTS**

Social fund loan	£
Credit cards:-	£
	£
	£
Bank loan	£
Store cards/credit:-	£
	£
	£
Car finance (loan)	£
Catalogue	£
Hire purchase: Amount of loan	£
Amount outstanding	£
Other lending Agency	£
	£
<b>TOTAL</b>	<b>£</b>

I wish to make an offer of payment of **£\_\_\_\_\_** per week/month/4 weekly/fortnightly\* via **credit/debit/standing order/post office** (\* delete as appropriate).

I would like this arrangement to start on \_\_\_\_/\_\_\_\_/\_\_\_\_ (date).

I understand that if I do not keep to this arrangement, further action may be taken to recover the debt.

Signed:

Date: