



**Preston**  
City Council

**Fees &  
Charges  
2019/20**

## FEES & CHARGES - VERSION CONTROL

### Fee Change

Original

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### Version

v1

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**STATUTORY**

Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>DEVELOPMENT</u></b>							
<b><u>ES502</u></b>	<b><u>PLANNING CONTROL</u></b>						
L25B	Charges for planning applications (prescribed fee) see website: <a href="http://www.planningportal.gov.uk/uploads/english_application_fees.pdf">http://www.planningportal.gov.uk/uploads/english_application_fees.pdf</a>	d	Various		<a href="http://www.planningportal.gov.uk/uploads/english_application_fees.pdf">http://www.planningportal.gov.uk/uploads/english_application_fees.pdf</a>	<a href="http://www.planningportal.gov.uk/uploads/english_application_fees.pdf">http://www.planningportal.gov.uk/uploads/english_application_fees.pdf</a>	01/04/2015

VAT Type : a = VAT to be added ; b = VAT inclusive ; c = Exempt ; d = Outside Scope ; e = Zero-rated

Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>ENVIRONMENT</u></b>							
<b><u>ES421/3/4 OFF STREET CIVIL PARKING ENFORCEMENT</u></b>							
L36A	Higher Level Penalty Charge - Band 2	d	Notice		70.00	70.00	01/04/2013
L36A	Higher Level Penalty Charge Band 2 - Paid before the end of the period of 14 days beginning with the date of the Penalty Charge	d	Notice		35.00	35.00	01/04/2013
Note	Higher Level Penalty Charge - Paid after service of a Charge	d	Notice		105.00	105.00	01/04/2013
Note	Lower Level Penalty Charge - Band 2	d	Notice		50.00	50.00	01/04/2013
Note	Lower Level Penalty Charge Band 2 - Paid before the end of the period of 14 days beginning with the date of the Penalty Charge	d	Notice		25.00	25.00	01/04/2013
Note	Lower Level Penalty Charge - Paid after service of a Charge	d	Notice		75.00	75.00	01/04/2013
<b><u>ES603 HEALTH AND SAFETY REGULATION</u></b>							
L30Y	Smoke-free Offences Fixed Penalty Notices – Health Act 2006 (early payment discount) - Smoking in a smoke-free place	d	Each	£30 if early payment	50.00	50.00	01/04/2019
L30Y	Smoke-free Offences Fixed Penalty Notices – Health Act 2006 (early payment discount) - Not displaying No smoking sign	d	Each	£150 if early payment	200.00	200.00	01/04/2019
<b><u>ES605 POLLUTION CONTROL</u></b>							
L33A	LAPPC fees	d	Various		-	-	01/04/2015
					<a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/342192/List-of-Charges-2014.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/342192/List-of-Charges-2014.pdf</a>	<a href="https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/342192/List-of-Charges-2014.pdf">https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/342192/List-of-Charges-2014.pdf</a>	
<b><u>ES630 SUNDRY LICENCES</u></b>							
L31T/W	001 Licensing Act Fees set by Regulation and published on DCMS (Dept for Culture, Media & Sport) website	d	Each		Variable	Variable	01/04/2011
<b><u>PW750 CLEAN ENVIRONMENT</u></b>							
L61R	Abandoned Vehicles S2 & 2A Refuse Disposal (Amenity) Act 1978	d	Each		200.00	200.00	01/01/2011

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>CORPORATE SERVICES</u></b>							
<b><u>CS202 LAND CHARGES</u></b>							
L50B	Personal search in the whole or any part of the Register	d	Each		0	0	01/04/2011
<b><u>CS221 REGISTER OF ELECTORS</u></b>							
L01L	Sale of copies :- (a) Data Format	d	Each	plus £1.50 per 1000 names (or part)	20.00	20.00	01/04/2011
L01L	- (b) Printed Format	d	Each	plus £5.00 per 1000 names (or part)	10.00	10.00	01/04/2011
L01L	Price of a copy of a return or declaration of election expenses (or accompanying document).	d	Each side		0.20	0.20	01/04/2011
L01L	Sale of marked copies of the Register.	d	£10	plus £2.00 per 1000 names (or part)	10.00	10.00	01/04/2011

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**DISCRETIONARY**





Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b>DEVELOPMENT</b>							
<b>ES511 BUILDING CONTROL</b>							
L25J	For the approval or rejection of plans	b	Various	Various	-	-	01/04/2017
					<a href="http://www.preston.gov.uk/your-services/planning/building-control/building-regulation-fees/">http://www.preston.gov.uk/your-services/planning/building-control/building-regulation-fees/</a>	<a href="http://www.preston.gov.uk/your-services/planning/building-control/building-regulation-fees/">http://www.preston.gov.uk/your-services/planning/building-control/building-regulation-fees/</a>	
L25K	For the first of any inspections	b	Various	Various			01/04/2017
<b>ES512 NON BUILDING REGULATION ACTIVITIES</b>							
L25M	Various charges to ensure the recovery of Building Control Officer time spent on dangerous structures.	d	Various	Various	cost	cost	01/04/2017
<b>ES502 PLANNING CONTROL - PRE-APPLICATION CHARGING</b>							
L25H	Householder (extensions and alterations within the boundary of a house) **	b	Each		60.00	60.00	01/04/2017
L25H	Advertisements**	b	Each		60.00	60.00	01/04/2017
L25H	Telecommunications development**	b	Each		60.00	60.00	01/04/2017
L25H	Agricultural development**	b	Each		60.00	60.00	01/04/2017
L25H	Listed buildings**	b	Each		100.00	100.00	01/04/2017
L25H	0-4 residential units*/**	b	Each		150.00	150.00	01/04/2017
L25H	5-9 residential units*/**	b	Each		300.00	300.00	01/04/2017
L25H	All other minor development All other development not falling into the above categories involving development of less than 1,000sqm floorspace or on sites of less than 1 hectare (for example retail, commercial, industrial, leisure, education, recreation, car parking)	b	Each		300.00	300.00	01/04/2017
L25H	Major Development Proposals - Initial Meeting	b	Each		450.00	450.00	01/04/2017
L25H	Major Development Proposals - Follow up Meeting	b	Each		250.00	250.00	01/04/2017

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
	<p>Major:</p> <p>Residential/student accommodation schemes of between 10 and 49 units or, where the number of dwellings is not specified, a site area of between 0.5 and 2.499 hectares;</p> <ul style="list-style-type: none"> <li>• Retail, commercial and industrial schemes with a floorspace of between 1000sqm and 1999sqm, or on sites of between 1 hectare and 1.999 hectares;</li> <li>• Educational, hospital, leisure and recreation schemes on sites of between 1 hectare and 1.999 hectares;</li> <li>• Schemes with 2 or more land uses on sites of between 1 hectare and 1.499 hectares;</li> <li>• Changes of use of building(s) with a gross floor area of between 1,000sqm and 1,499sqm.</li> </ul>						
L25H	Significant Development Proposals - Initial Meeting	b	Each		650.00	650.00	01/04/2017
L25H	Significant Major Development Proposals - Follow up Meeting	b	Each		350.00	350.00	01/04/2017

Significant:

- Residential/student accommodation schemes of over 50 units;
- Retail, commercial and industrial schemes with a floorspace of 2000sqm or more on sites of 2 hectares or more;
- Educational, hospital, leisure and recreational schemes on sites of 2 hectares or more;
- Schemes with 2 or more land uses on sites of 1.5 hectares or more;
- Changes of use of building(s) with a gross floor area of 1,500sqm or more;
- Any schemes requiring an Environmental Impact Assessment

\*where the development proposal is in outline, an indication of the number of dwellings likely to be accommodated on the site must be provided in order to calculate the fee.

\*\*subject to consultation

Charges will not be made for development proposals which:

- Are submitted by charitable organisations;
- Are the subject of public funding;
- Are solely for affordable housing;
- Would make a significant contribution to the regeneration of the City and relate to a recognised regeneration programme or initiative; or
- Are for alterations/extensions to a dwelling for the benefit of a registered disabled person or for operations providing a means of access for disabled persons to a building to which members of the public are admitted.

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>ENVIRONMENT</u></b>							
<b><u>ES212</u></b>	<b><u>TRAVELLERS' CARAVAN SITE</u></b>						
L71H	Rent per plot for 1 caravan *	c	Week		60.00	60.00	01/04/2017
L71H	Rent per plot for 2 caravans *	c	Week		65.00	65.00	01/04/2017
* Note. Rent increase subject to confirmation from Fair Rents Officer (independent body)							
<b><u>ES302</u></b>	<b><u>TOWN HALL BUILDING</u></b>						
L50P	Hire of Council Chamber and Committee Rooms to approved bodies	c	Session	Ad Hoc	Various	Various	01/04/2011
<b><u>ES410</u></b>	<b><u>ENVIRONMENTAL SERVICES - ENGINEERS</u></b>						
L35A	Pavement Café Licence	d	Each		310.00	310.00	01/04/2019
<b><u>Various</u></b>	<b><u>OFF STREET CIVIL PARKING ENFORCEMENT</u></b>						
L35R	Replacement of lost Contract Disc	d	Each		27.00	27.00	01/04/2019
<b><u>ES421</u></b>	<b><u>HILL ST CAR PARK</u></b>						
L35G	Tariff chargeable period 24 hours a day, 7 days per week including Sundays and Bank Holidays						
L35G	Up to 1 hour	b	Session		1.50	1.50	01/04/2019
L35G	1 - 2 hours	b	Session		2.70	2.70	01/04/2019
L35G	2 - 3 hours	b	Session		3.50	3.50	01/04/2019
L35G	3 - 4 hours	b	Session		4.70	4.70	01/04/2019
L35G	Over 4 hours	b	Session		10.00	10.00	01/04/2019
L35G	Evening charge (18:30 to 06:00hrs, next day)	b	Session		3.00	3.00	01/04/2019
L35E	Admin charge for duty passes	b	Annual		7.00	8.00	01/04/2019
<b><u>ES421</u></b>	<b><u>AMENITY CAR PARKS</u></b>						
L35E	Permits issued to park on amenity car parks beyond any time limits in place						

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L35E	Plungington Road	b	Annual		53.00	53.00	01/04/2019
L35E	Hammond Street (off Plungington Road)	b	Annual		53.00	53.00	01/04/2019
L35E	Gamull Lane	b	Annual		53.00	53.00	01/04/2019
L35E	Rosebud (off New Hall Lane)	b	Annual		198.00	198.00	01/04/2019
L35E	Jutland Street (incl. Schleswig Street)	b	Annual		198.00	198.00	01/04/2019
<b>ES422</b>	<b><u>AVENHAM CAR PARK</u></b>						
L35G	Avenham - 560 cars - 7 Days - Up to 1 hour	b	Session		1.30	1.30	01/04/2019
L35G	1 - 2 hours	b	Session		2.20	2.20	01/04/2019
L35G	2 - 3 hours	b	Session		3.20	3.30	01/04/2019
L35G	3 - 4 hours	b	Session		3.80	3.90	01/04/2019
L35G	4 - 12 hours	b	Session		4.70	4.90	01/04/2019
L35G	up to 24 hours	b	Session		8.50	9.00	01/04/2019
L35F	Contracts - 7 days	b	Monthly		59.00	65.00	01/04/2019
L35F	Contracts - 7 days	b	Quarter		169.00	180.00	01/04/2019
<b>ES429</b>	<b><u>PENNY STREET CAR PARK</u></b>						
L35G	Tariff chargeable period 24 hours a day, 7 days per week including Sundays and Bank Holidays						
L35G	Up to 1 hour	b	Session		1.00	1.00	01/04/2019
L35G	1 - 2 hours	b	Session		1.50	1.50	01/04/2019
L35G	2 - 3 hours	b	Session		2.50	2.50	01/04/2019
L35G	3 - 4 hours	b	Session		3.00	3.00	01/04/2019

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L35G	4 - 12 hours	b	Session		3.70	3.70	01/04/2019
L35G	Up to 24 hours	b	Session		5.00	5.00	01/04/2019
L35F	Contracts - 7 days	b	Monthly		56.00	56.00	01/04/2019
L35F	Contracts - 7 days	b	Quarter		160.00	160.00	01/04/2019
<b>ES427</b>	<b>TRINITY CAR PARK</b>						
L35G	Tariff chargeable period 24 hours a day, 7 days per week including Sundays and Bank Holidays						
L35G	Up to 1 hour	b	Session		1.10	1.10	01/04/2019
L35G	1 - 2 hours	b	Session		2.10	2.10	01/04/2019
L35G	2 - 3 hours	b	Session		2.70	2.80	01/04/2019
L35G	3 - 4 hours	b	Session		3.20	3.30	01/04/2019
L35G	4 - 12 hours	b	Session		3.80	4.00	01/04/2019
L35G	Up to 24 hours	b	Session		5.00	6.00	01/04/2019
L35F	Contracts - 7 days	b	Monthly		65.00	65.00	01/04/2019
L35F	Contracts - 7 days	b	Quarter		180.00	180.00	01/04/2019
<b>ES604</b>	<b>FOOD</b>						
L30V	Food Export Certificate	d	Each		62.00	63.00	01/04/2019
<b>ES606</b>	<b>DOG WELFARE</b>						
L30N	Stray Dog Detention Charge (plus any essential veterinary costs)	d	Each	+ vets fees	119.00	121.00	01/04/2019
L30X	Dog Control Offences - Clean Neighbourhoods and Environment Act 2005	d	Each	£65 if early payment	100.00	100.00	01/04/2018

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<b>ES607</b>	<b><u>PEST CONTROL &amp; DISINFESTATION</u></b>						
L30C-F	Domestic Dwellings - Rats/Mice/Cockroaches		Treatment		-	-	01/04/2019
L01A	Resale Items	b	cost + 25%		cost + 25%	cost + 25%	01/04/2019
<b>ES630</b>	<b><u>SUNDRY LICENCES</u></b>						
L31A	Acupuncture, tattooing, ear piercing & electrolysis - registration fee	d	Registration		177.00	180.00	01/04/2019
L31G	Hackney Carriage / Private Hire Driver Licence Grant	d	Annum		115.00	120.00	01/04/2019
L31G	Hackney Carriage / Private Hire - Drivers Licence Renewal	d	Annum		80.00	90.00	01/04/2019
L31G	- Drivers Badge replacement	d	Each		10.00	10.00	01/04/2016
L31G	- Replacement Platform Kit / Plate	d	Each		10.00	10.00	01/04/2016
L31G	- Replacement Display Holders	d	Each		2.00	5.00	01/04/2019
L31G	- Replacement Vehicle label	d	Each		4.00	5.00	01/04/2019
L31G	- Replacement Button Keys	d	Each		2.00	3.00	01/04/2019
L31G	- Replacement Display Cards	d	Each		2.00	2.00	01/04/2011
L31G	Hackney Carriage - Vehicle Licence Grant	d	6 months		125.00	130.00	01/04/2019
L31G	Hackney Carriage - Vehicle Licence Renewal	d	6 months		105.00	110.00	01/04/2019
L31G	Private Hire - Vehicle Licence Grant	d	6 months		130.00	135.00	01/04/2019
L31G	Private Hire - Vehicle Licence Renewal	d	6 months		95.00	100.00	01/04/2019
L31G	Operator's Licence (new/renew)	d	Annum	20+ Vehicles	505.00	505.00	01/04/2016
L31G	Operator's Licence (new/renew)	d	Annum	6 - 19 Vehicles	353.50	353.50	01/04/2016
L31G	Operator's Licence (new/renew)	d	Annum	2 - 5 Vehicles	252.50	252.50	01/04/2016

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L31G	Operator's Licence (new/renew)	d	Annum	1 Vehicle	151.50	151.50	01/04/2016
L31G	Copy of any Licence	d	Each		10.00	10.00	01/04/2011
L31G	Transfer of Vehicle Licence	d	Each		45.00	45.00	01/04/2011
L31G	Knowledge Test (resit and conversion)	d	Each		33.00	33.00	01/04/2016
L31K	Animal Welfare Licence Boarding in Kennels or Catteries	d	1, 2 or 3 years	+ vets fees where required	NEW	Part A = £278 Part B = £92	
L31K	Animal Welfare Licence Breeding of Dogs	d	1, 2 or 3 years	+ vets fees where required	NEW	Part A = £198 Part B = £67	
L31K	Animal Welfare Licence Home Boarding	d	1, 2 or 3 years	+ vets fees where required	NEW	Part A = £173 Part B = £67	
L31K	Animal Welfare Licence Day Care for Dogs	d	1, 2 or 3 years	+ vets fees where required	NEW	Part A = £278 Part B = £92	
L31K	Animal Welfare Licence Selling Animals as Pets	d	1, 2 or 3 years	+ vets fees where required	NEW	Part A = £198 Part B = £67	
L31K	Animal Welfare Licence Hiring out Horses	d	1, 2 or 3 years	+ vets fees	NEW	Part A = £328 Part B = £199	
L31K	Animal Welfare Licence Keeping or Training Animals for Exhibition	d	Granted every 3 years	+vets fees where required	NEW	Part A = £198 Part B N/A	
L31K	*Combination of licensable activities at the same premises	d	Part A = The highest activity fee plus £53/hour inspection fee for each additional activity Part B = The highest activity fee.		NEW		
L31K	Dangerous Wild Animals Licences (+ Vet's Fees where necessary)	d	Annum	+ vets fees	232.00	278.00	
L31L	Control of sex establishments - Sex Establishment Licences	d	Annum		960.00	960.00	01/04/2016
L31L	- Renewal or transfer of licence	d	Each		960.00	960.00	01/04/2016

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L31M	Street Trading Consent	d	Annum		710.00	715.00	01/04/2019
L31M	- Nomination of new location	d	Annum		55.00	56.00	01/04/2019
L31M	- Daily Street Trading Consent	d	Per Day - Day 1		55.00	56.00	01/04/2019
	- Daily Street Trading Consent	d	Per Day-Day 2+		2.00	2.00	01/04/2019
L31M	Admin fee for changes to Consent after 3 months trading consent	d	Per Change Process		55.00	56.00	01/04/2019
L31N	Second Hand goods dealers	d	Registration		30.00	30.00	01/04/2011
L31R	Scrap Metal Dealers – Site Licence Grant	d	Each		505.00	505.00	01/04/2016
L31R	Scrap Metal Dealers – Site Licence Renewal	d	Annum		485.00	485.00	01/04/2016
L31R	Scrap Metal Dealers – Site Licence Variation	d	Each		91.00	91.00	01/04/2016
L31R	Scrap Metal Dealers – Collector Licence Grant	d	Each		126.50	126.50	01/04/2016
L31R	Scrap Metal Dealers – Collector Licence Renewal	d	Annum		101.00	101.00	01/04/2016
L31R	Scrap Metal Dealers – Collector Licence Grant	d	Each		60.50	60.50	01/04/2016
L31S	Consent to Distribute Free Printed Matter	d	Each		Various	Various	01/04/2016
L31S	Additional Distributor Badges	d	Each		5.00	5.00	01/12/2013
L31V	Gambling Act Fees limited by Regulation and published on DCMS website. Note, discretionary fees set at prescribed maximum.				Various	Various	
<b>ES650</b>	<b>CEMETERY</b>						
L32A	Burial fee in a private grave in standard coffin to a depth of 6' where the age of the deceased exceeds 16 years (standard burial time).	d	Each	Burial time	521.00	536.00	01/04/2019

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L32A	Burial fee in a private grave for a still born baby or a child who is under 16 years of age (standard burial time).	d	Each	Burial time	-		01/04/2018
L32A	Surcharge for persons not resident of the City of Preston at the time of death unless, they had been a resident within the previous 12 months	d	Each		521.00	536.00	01/04/2019
L32A	Each additional coffin depth after 6' for existing graves.	d	Each		215.00	221.00	01/04/2019
L32A	Burial fee in a private grave in a Casket to a depth of 6' where the age of the deceased exceeds 16 years (standard burial time)	d	Each	Burial time	592.00	609.00	01/04/2019
L32A	Each additional casket depth after 6' for existing graves.	d	Each		306.00	315.00	01/04/2019
L32A	Burial of a Casket in a brick vault (plus charge for brick work) (standard burial time).	d	Each	Cost recovery + Burial time	592.00	609.00	01/04/2019
L32A	Burial fee in a private grave in the Woodland burial section (standard burial time).	d	Each	Burial time	521.00	536.00	01/04/2019
L32A	Internment of cremated remains in an existing grave (standard burial time)	d	Each	Burial time	98.00	101.00	01/04/2019
L32B	Burial fee in a public grave for a still born baby or a child who is under 16 years of age (standard burial time).	d	Each	Burial time	-	-	01/04/2018
L32B	Burial fee in a public grave in a standard coffin to a depth of 6' where the age of the deceased exceeds 16 years (standard burial time).	d	Each	Burial time	521.00	536.00	01/04/2019
L32K	Purchase of Exclusive Right of Burial for a term of 75 years	d	Each		918.00	945.00	01/04/2019
L32K	Purchase of Exclusive Right of Burial for a term of 75 years in the Babies Area	d	Each		-	-	01/04/2018
L32D	Monument Fees (Permission to erect)	d	Each		157.00	161.00	01/04/2019
L32D	Monument Fees (Permission to erect) for the Babies Area	d	Each		-	-	01/04/2018

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L32D	Brick work for vaults and foundations	b	Each	Price on application	Various	Various	01/04/2018
L32D	Sale of miscellaneous items of memorialisation	b/c	Each	Market price	Market price	Market price	01/04/2018
L32E	Registration of Stonemasons	b	Each		66.00	68.00	01/04/2019
L32F	Purchase of Exclusive Right of Burial in a Cremated Remains grave space. All graves for 4 internment's. Cost to include burial fee for the first internment and the Monument fee for a new headstone.	d	Each		365.00	376.00	01/04/2019
L32L	Grave Search Year 1885 to 1921	b	Each		14.70	15.15	01/04/2019
L32L	Grave Search Year 1921 to 1995	b	Each		8.00	8.25	01/04/2019
L32A	Exhumations	b/c	Each	Cost recovery	Various	Various	01/04/2018
<b>ES651</b>	<b>CREMATORIUM</b>						
L01A	Sale of miscellaneous items of memorialisation	a/c	Each	Market price	Market price	Market price	01/04/2018
L03A-C	Sale of miscellaneous items of memorialisation	b/c	Each	Market price	Market price	Market price	01/04/2018
L32H	Cremations - Where the age of the deceased exceeds 16 years (including Certificate of Cremation if required) (standard chapel time)	c	Each	Chapel time	717.00	738.00	01/04/2019
L32H	Cremations - For a still born baby or a child who is under 16 years of age (standard chapel time)	c	Each	No Charge + chapel time	-	-	01/04/2018
L32H	Direct Cremation (No Chapel Time, first booking slot only) - Where the age of the deceased exceeds 16 years (including Certificate of Cremation if required)	c	Each		New	638.00	01/04/2018
L32H	Cremations - Weekend and Public Holiday Committal supplement	c	Each		260.00	267.00	01/04/2019

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L32H	Chapel Time Overrun Charge	c	Each		255.00	262.00	01/04/2019
L32H	Additional Chapel Time (prior arrangement discounted price)	c	Each		170.00	175.00	01/04/2019
L32H	Temporary deposit of cremated remains (per month after first month)	c	Each		28.00	28.75	01/04/2019
L32J	Burial fee for the cremated remains in the memorial park at the crematorium (standard burial time).	d	Each		98.00	101.00	01/04/2019
<b>HS800</b>	<b><u>PRIVATE SECTOR HOUSING SERVICES – ENTRY CLEARANCE CERTIFICATES</u></b>						
L56B	First Entry Clearance Certificate	d	Each		91.00	95.00	01/04/2019
L56B	Re-measure after 2 years	d	Each		91.00	95.00	
L56B	Copy of existing certificate with no alterations	d	Each		16.50	17.00	
L56B	If a certificate is not collected the cost will be added to any future certificates	d	Each		32.00	33.00	
L56B	Charge for an aborted certificate without adequate notice	d	Each		16.50	17.00	
L56D	Fixed Penalty Payment - Redress Scheme	d	Each	£1,000 - £5,000	-	-	01/04/2019
<b>HS800</b>	<b><u>PRIVATE SECTOR HOUSING / HOUSING DEFAULT WORKS</u></b>						
L55G	Section 264 of the Housing Act 1985 - service of a closing order/demolition order	d	Each		551.00	570.00	01/04/2019
L55G	Minor Works, costing less than £1,000	d	Each		234.00	240.00	01/04/2019
L55G	Substantial works costing more than £1,000, but less than £5,000.	d	Each		551.00	570.00	01/04/2019
L55G	Substantial works costing more than £5,000. (Note. This charge may be further increased if alternative accommodation for sitting tenants has to be arranged).	d	Each		933.00	960.00	01/04/2019
L55G	Notice under Section 11 of Housing Act 2004 - requiring work to deal with category one hazards.	d	Each		551.00	570.00	01/04/2019

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L55G	Notice under Section 12 of Housing Act 2004 - requiring work to deal with category two hazards.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Section 20 of Housing Act 2004 - prohibition order where category one hazard exists.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Section 21 of Housing Act 2004 - prohibition order where a category two hazard exists.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Section 28 of Housing Act 2004 - hazard awareness notice where a category one hazard exists.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Section 29 of Housing Act 2004 - hazard awareness notice where a category two hazard exists.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Sections 40(7) and 41 of Housing Act 2004 - emergency remedial action to deal with category one hazards.	d	Each		551.00	570.00	01/04/2019
L55G	Notice under Section 43 of Housing Act 2004 - Service of emergency prohibition orders.	d	Each		551.00	570.00	01/04/2019
<b>HS800</b>	<b><u>PRIVATE SECTOR HOUSING SERVICES – HMO LICENSING SCHEME</u></b>						
L31U	Provision of a mandatory HMO Licence	d	Each		855.00	500.00	01/10/2018
L31U	Variation of an HMO Licence during the term of the Licence	d	Each	£50	min £100, max £750		
<b>HS800</b>	<b><u>MOBILE HOMES ACT</u></b>						
L56A	New site licence application	d	Each		300.00	310.00	01/04/2019
L56A	Amend or transfer of licence	d	Each		50.00	55.00	01/04/2019
L56A	Deposit or Amend Site Rules	d	Each		50.00	55.00	01/04/2019
L56A	Annual Site Inspection	d	Each	£150 plus £5 per pitch	Variable	Variable	01/04/2019
L56A	Service of Compliance Notice	d	Each	Cost	Variable	Variable	01/04/2019
<b>PW700</b>	<b><u>REFUSE COLLECTION</u></b>						

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L06A	Delivery charges for new or replacement 120 or 240 litre wheeled bin to domestic properties	d	Each		15.40	16.00	01/04/2019
L06A	Delivery charges for new or replacement 360 litre wheeled bin to domestic properties	d	Each		15.40	16.00	01/04/2019
L06A	Concessionary Bin delivery rate - rate 1 Charges for Household Bulky Waste Collection Service, for further details please visit <a href="http://www.preston.gov.uk">www.preston.gov.uk</a>	d	Each		11.20	11.50	01/04/2019
L61E	Standard charge for 3 items	d	Various		20.00	20.50	01/04/2019
L61E	Concessionary rate	d	Various		14.20	14.50	01/04/2019
L61E	Additional item charge	d	Various		7.20	7.50	01/04/2019
L61V	Garden Waste Collection Charge - Early Sign Up	d	Each		30.00	30.00	01/04/2019
L61V	Garden Waste Collection Charge - Standard	d	Each		35.00	35.00	01/04/2019
L61V	Garden Waste Collection Charge - Christmas Trees	d	Each		5.00	5.00	01/04/2019
<b>PW750</b>	<b>CLEAN ENVIRONMENT</b>						
L61R	Littering S87 and 88 EPA 1990	d	Each	£50 if early payment	80.00	80.00	01/04/2012
L61R	Graffiti and fly-posting S43 and 44 Anti-social Behaviour Act 2003	d	Each	£50 if early payment	80.00	80.00	01/04/2012
L61R	Distribution of free matter without consent S 94B & Sch 3A EPA 1990.	d	Each	£50 if early payment	80.00	80.00	01/04/2012
L61R	Breach of Community Protection Notice Part 4, Chapter 1 of the Anti-social Behaviour, Crime and Policing Act 2014	d	Each		100.00	100.00	01/04/2015
L61R	Breach of waste receptacles notices S 46 EPA 1990	d	Each		60.00	60.00	01/04/2013
L61R	Breach of waste receptacles notices S 47ZA EPA 1990	d	Each	£75 if early payment	110.00	110.00	01/04/2013

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L61R	Fixed Penalty Notices for Contravention of Section 33(1)(a) (Flytipping)	d	Each		200.00	200.00	09/05/2016
L61R	Failure to produce waste carriers authority S5 and 5B Control of Pollution Act 1989.	d	Each	£200 if early payment	300.00	300.00	01/04/2012
L61R	Failure to produce records S34 and 34A EPA 1990	d	Each	£200 if early payment	300.00	300.00	01/04/2012
L61T	Abandoned shopping and luggage trolleys - Collection	d	Each		40.00	40.00	01/03/2012
L61T	Abandoned shopping and luggage trolleys - Storage per week or part of	d	Each		10.00	10.00	01/03/2012
L61T	Abandoned shopping and luggage trolleys - Storage for 6 weeks at £10 per week	d	Each		60.00	60.00	01/03/2012
L61T	Abandoned shopping and luggage trolleys - Delivery fee for returns to owners premises	d	Each		20.00	20.00	01/03/2012
L61T	Abandoned shopping and luggage trolleys - Disposal and recycling if not collected within 6 weeks	d	Each		20.00	20.00	01/03/2012
L61T	Abandoned shopping and luggage trolleys - Total cost if not collected within 6 weeks	d	Each		120.00	120.00	01/03/2012
<b>PW150</b>	<b>PARKS AND RECREATION GROUNDS</b>						
L61P	Hire of pitches - Cricket	a	Season		138.00	210.00	01/04/2019
L61P	Hire of pitches - Cricket	b	Match		32.50	37.00	01/04/2019
L61P	Football and hockey season pitch hire - Local league standard pitch	a	Season		410.00	420.00	01/04/2019
L61P	- District league standard	a	Season		475.00	490.00	01/04/2019
L61P	Casual Use - Local league standard pitch	b	Match		60.00	62.00	01/04/2019
L61P	- District league standard pitch	b	Match		70.00	72.00	01/04/2019

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L61P	Exclusive use of pitch	c	Season	Negotiable	negotiable		
L61P	Cubs Pack Charges (Marking out & pitch hire)	c	Season		81.00	83.00	01/04/2019
L61P	Junior teams season pitch hire - Local league standard pitch	c	Season		214.00	220.00	01/04/2019
L61P	- District league standard pitch	c	Season		249.00	255.00	01/04/2019
L61P	Casual Use - Local league standard pitch	b	Match		36.00	37.00	01/04/2019
L61P	- District league standard pitch	b	Match		47.00	48.00	01/04/2019
L43D	Moor Park Car Park	b	Visit		7.00	7.00	01/04/2018
L40N	Park Ranger Events	b	Adult per Event		cost	cost	01/04/2017
L40N	Park Ranger Events	b	Child per Event		cost	cost	01/04/2017
L40N	Park Events Hire Costs Commercial Rate	b	per day		755.00	775.00	01/04/2019
L40N	Park Events Hire Costs Community Rate	b	per day		negotiable	negotiable	01/04/2018
L40N	Large Festivals & Special Events	b	per day	Negotiable	negotiable	negotiable	01/04/2017
L40N	Weddings (see website)	b	Variable		-	-	01/04/2017
					<a href="http://www.pres-ton.gov.uk/your">http://www.pres-ton.gov.uk/your</a>	<a href="http://www.pres-ton.gov.uk/your">http://www.pres-ton.gov.uk/your</a>	
<b>RL901</b>	<b>PARKS AND RECREATION GROUNDS</b>						
L43A	Bowling Greens	b	Hour		-	-	01/04/2017
L43A	- Junior	b	Hour		-	-	01/04/2017
L43A	- Clubs usage April - October including use of pavilion	b	Per Member	Season	-	-	01/04/2017
L43A	- Exclusive hire of Green per session	b	Session		-	-	01/04/2017
L43A	Winter Bowling	b	Season		-	-	01/04/2017

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b>RL920</b>	<b>ALLOTMENTS</b>						
L71A	Rent of Large Plot (Note 1)	d	Per Annum		85.00	85.00	01/01/2017
L71A	Rent of Regular Plot (Note 1)	d	Per Annum		38.00	38.00	01/01/2017
L71A	Rent of Regular plot (concession)	d	Per Annum		25.90	25.90	01/01/2017
L71A	NSALG membership per tenant	b	Per Annum		2.50	2.50	01/01/2017
L71A	Non Preston resident subsidy	d	Per Annum		30.00	30.00	01/01/2017
Note 1	Concessionary charge applies for allotment holders who received free use prior to 01/04/03 and are residents of Preston. There is no concession for large plots from 01/04/14.						

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>CUSTOMER SERVICES</u></b>							
<b><u>FN402</u></b>	<b><u>COUNCIL TAX ADMINISTRATION</u></b>						
L50K	Recovery of admin costs in issuing summonses & liability orders	d	Each		61.00	53.50	01/04/2019
<hr/>							
<b><u>FN403</u></b>	<b><u>BUSINESS RATES (NNDR) ADMIN</u></b>						
L50L	Recovery of admin costs in issuing summonses & liability orders	d	Each		99.00	158.10	01/04/2019
<hr/>							
<b><u>RL610</u></b>	<b><u>HARRIS MUSEUM &amp; ART GALLERY</u></b>						
L01A	Holiday events for children/families/young people Note: Many workshops for children and families are free in order to encourage access to the Harris and its collections. Charges may be made to cover significant costs for materials or workshop leaders - charging decisions are based on audience data, strategic aims and other factors as in the policy.	a,b,c	Session		Variable	Variable	01/04/2018
L01A	Events and activities for adults Note: Many events such as talks and tours are free in order to encourage access to the Harris and its collections. Charges may be made to cover costs for materials, artists, staffing, admin etc. - charging decisions are based on audience data, strategic aims and other factors as in the policy.	a,b,c	Session	Various	Variable	Variable	01/09/2017
L01A	Copying charges and reproduction fees for works of art & photographs	a,b	Each	Various	Variable	Variable	01/04/2018
<hr/>							
L60E/F	Room Hire	a,b,c	Each		Variable	Variable	01/04/2018
L60E	Special Educational Activities Note: This charge relates to most facilitated school visits, and is in line with other museums' fees for formal education visits.	a,c	Session	Various	3.00	3.00	01/09/2016

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
<b><u>CORPORATE SERVICES</u></b>							
<b><u>CS201 LEGAL SERVICES</u></b>							
<b><u>Conveyancing</u></b>							
L50D	Leases	a/c	Each	£55hr rate (subject to a minimum £550)	Variable	Variable	01/04/2018
L50D	Large Land Disposal [Sale of land (other than sale at auction), sale of commercial freehold reversion and long leases]	a/c	Each	2% of disposal value (subject to a minimum of £550)	Variable	Variable	01/04/2018
L50D	Disposal of residential freehold reversion	a/c	Each		130.00	130.00	01/04/2018
L50D	Licence for alterations/ change of use	a/c	Each	£55hr rate (subject to a minimum £480)	NEW	Variable	01/04/2019
L50D	Licence to assign or underlet	a/c	Each	£55hr rate (subject to a minimum £480)	Variable	Variable	01/04/2018
L50D	Licence underhand	a/c	Each		200.00	200.00	01/04/2018
L50D	Deed of variation	a/c	Each	£55hr rate (subject to a minimum £480)	Variable	Variable	01/04/2018
L50D	Surrender	a/c	Each		250.00	250.00	01/04/2018
L50D	Notice of assignments, underletting etc	a/c	Each		50.00	75.00	01/04/2019
L50D	Notice of charge	a/c	Each		50.00	75.00	01/04/2019
L50D	Certificates of Title. eg Grant Checks	d	Each		30.00	30.00	01/04/2018
<b><u>Planning</u></b>							
L50A	Section 106 Agreements (Town and Country Planning Act 1990)	d	Each	£730 routine	620.00	730.00	01/04/2019
L50A	Complex Section 106 Agreements (Town and Country Planning Act 1990)	d	Each	£730 + £55hr rate for complex	Variable	Variable	01/04/2019
L50A	Unilateral Undertaking (for legal work)	d	Each		360.00	400.00	01/04/2018
L50A	Complex Unilateral Undertaking (for legal work)	d	Each	£400 + £55hr rate for complex	Variable	Variable	01/04/2018

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Code	Details	VAT Type	Unit of Charge	Variable Charge	Fee/Charge 2018/19 £	Fee/Charge 2019/20 £	Implementation Date
L50A	Variation of S106 Agreement or Unilateral Undertaking (for Legal Work)	d	Each		550.00	630.00	01/04/2019
L50A	Footpath Closure/ Diversion Orders (Highways Act 1980)	d	Each	£85hr rate + disbursements	Variable	Variable	01/04/2018
L50A	Temporary Traffic Orders (Town Police Clauses Act 1847)	d	Each	£120+disbursement + £55hr rate	Variable	Variable	01/04/2018
L50E	Statement of Facts Cases (Which do not go to trial)	d	Each		330.00	330.00	01/04/2019
<b>CS202</b>	<b>LAND CHARGES</b>						
L50B	Official Search (incl. issue of official certificate of search) in any one part of the Register	d	Each		-	-	
L50B	Land only search (LLC1)	d	Each		20.00	20.00	
L50B	Land only search (LLC1) submitted by NLIS hub	d	Each		18.00	18.00	
L50B	Office copy of any plan or other document filed in the Register	d	Each		10.00	10.00	
L50B	Enquiries (Part I) - for the first parcel of land (CON 29)	b	Each		96.00	96.00	
L50B	Enquiries (Part I) - as above but submitted via NLIS hub	b	Each		72.00	72.00	
L50B	- for each additional parcel of land	b	Each		15.00	15.00	
L50B	Enquiries (Part II) - for the first parcel of land	b	Each		10.00	10.00	
L50B	- for each parcel of land	b	Each		5.00	5.00	
L50B	Additional Questions - for the first parcel of land	b	Each		15.00	15.00	
L50B	- for each additional parcel of land	b	Each		5.00	5.00	
L50B	CON 29 Enquiries - Various Questions	b	Each	Variable	Variable	Variable	
<b>FN304</b>	<b>PAYMASTERS - PAYROLL</b>						
L50V	Third Party Accidents - Charge per Finance Sub-Committee 1/9/98	c	Each		75.00	75.00	01/04/2018

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