

City of Preston Town Fund Board

City of Preston Town Fund Board

14 May 2021

Present: Mr J Chesworth in the Chair; Ms R Connor – Vice Chair; Councillor M Brown and Moss, Mr A Phillips, Mr P Green, Mr R Binns, Ms J Dalton, Ms K O'Reilly, Ms A-M Parkinson, Mr M Flemming, Ms J Anthony

Also in attendance:

Mr J Crellin	– Assistant Director (Head of City Growth & Regeneration) City Development
Ms B Joyce	– City Development
Mr Z Bapu	– Senior Member Services Officer

Apologies: Councillor Mr M Hendrick, MP, M Close, K O'Connor.

CD3 Implementation Update - Report by the TIG

The Board received an update report and presentation on Implementation work by the Technical Implementation Group (TIG). Mark Fleming, Chair of the TIG, reported that there had been three meetings of the Group since the last Board meeting including a presentation workshop by Jane Dalton. Also that some Members of the TIG had a walkabout of the site where the projects were proposed which was useful to see. Programme and project submission to Government was due on 24 May, the process was outlined to the Board. There had been intensive work to get to this point and more of the same was expected over the next 10 months.

Details of the five case model strategy and project capacity and risk management were outlined to the Board. It was reported that there were robust procedures in place and the Accountable Body would oversee these. Details of the risks were presented to the Board. Project updates and the Project confirmation table was presented to the Board. Detailed business case road map was highlighted along with the assurance framework. Included in this was detail of the business case requirements and key milestones to be reached.

Jane Dalton presented an update on the Stakeholder Engagement including the outcome and themes from a survey conducted which yielded 312 responses. Monitoring and evaluation process was highlighted to the Board.

The Board Members made the following comments and observations:

City of Preston Town Fund Board

- Important to see reference to match funding on the list of risks. It was confirmed that this was part of the process and would be included.
- Request that the final draft submission be circulated to the Board for comments.
- If milestones were missed then there would need to be decisions taken following assessment and also dialogue with Government.
- There is a huge task ahead and TIG want to ensure the Town Fund Boards are aware of this through the processes involved.

Resolved – That the Board

- i. Considered the Programme and Project Update and delegated finalisation and amendments agreed by the Board to the Chair of the Technical Implementation Group in consultation with the Chair and Chief Executive of the Accountable Body and s151 Officer to enable the submission of the document to Government no later than 24th May 2021, noting that the project proformas need to be signed by the Chair of the Board and Chief Executive or s151 officer of the City Council;
- ii. Approve the Phase 2 Work Plan including the Project Confirmation Table; and
- iii. Agree to meet monthly until April 2022.

CD4 Harris Quarter Pop Ups Presentation

Mr Andrew Dewhurst updated the Board on the current status of the Harris Pop-Up projects including the Mobile Event Tent (MET) for which a planning application had been submitted for determination as it was planned to be in use whole year round so a planning permission was required. Updates were provided for the Bench Sculpture, Site Hoardings, Public Art Murals, Phone Boxes. The spend to date was outlined and the timeframe was highlighted to the Board.

Resolved – That the update on the Harris Pop-Ups be noted.

Any Other Business

Councillor Moss informed the Board that after Annual Council he would no longer be the Cabinet Member for Planning and Regulation and as such would not be a City Council representative on the Board. He thanked everyone for their hard work and dedication to achieving what had been achieved to date and wished the Board best wishes and support for the future. The Chair thanked Councillor Moss for his work as a Board Member and wished him well for the future.

The Board agreed that the next meeting be held on Wednesday 16 June at 10.30am via MS Teams.

City of Preston Town Fund Board
