



Check 21 Policy

Premises Age Verification Policy in Relation to the Sale or Supply of Alcohol

Name of Premises	
Address of Premises	
Premises Licence Holder	
Designated Premises Supervisor	

Staff selling alcohol on these premises must require any individual who would appear to a responsible person to be under the age of 21 years of age to produce on request, before being sold alcohol, identification bearing their photograph, date of birth and a holographic mark.

The responsible person must ensure that the any person who would appear to a 'reasonable person' to be under the age of 21, be subject to this check of an appropriate identification document, to prove they are 18 years of age or older.

Examples of Appropriate Identification include:

A Driving Licence, A Passport, A Proof of Age Card Baring the PASS hologram



For the Purpose of this Policy a Responsible Person Includes:

- The Holder of the Premises Licence
- The Designated Premises Supervisor

- A Person age of 18 years old who is allowed to ‘Authorise the Sale of Alcohol by Persons under the Age of 18’

The Premises Licence Holder

The Premises Licence Holder will ensure that all staff authorised to supply or sell alcohol are aware of the contents of this Policy and to ensure this Policy is implemented.

Signed:	
	Premises Licence Holder
Signed:	
	Designated Premises Supervisor

Supplementary Information:

By selling alcohol to a person who is under 18 it is **YOU** that commits the offence as well as the customer.

Persistently selling of alcohol to children is defined as selling alcohol on the same premises to a person who is under 18 on two or more occasions within a single three month period.

Currently there are three avenues by which action can be taken against those found to be persistently selling alcohol to children.

1. The licence holder, if prosecuted, can plead not guilty and go to court and if found guilty can be given a fine of up to £10,000 with up to 3 months suspension of the alcohol licence.
2. As an alternative to prosecution, the police or trading standards officers can give the licence holder the option to voluntarily accept a 48 hour closure notice rather than face criminal liability.
3. The police can make a representation to the relevant licensing authority to ask them to review the licence. This can also happen in addition to options 1 and 2.

Staff who sell alcohol to children may also face disciplinary action in accordance with the organisations disciplinary procedures.