

EXAMPLE OF LAYOUT FOR ADVERTISEMENT

The information provided below is for guidance only, please check all details carefully before submitting for publication. Pay particular attention to the address of the premises, hours of opening and what licensable activities you will require. If in doubt, verify details with either the Licensing Section or your solicitor

LICENSING ACT 2003

APPLICATION FOR A CLUB PREMISES CERTIFICATE

I, [¹] hereby give notice that I have applied for a Club Premises Certificate in respect of [²]. The Certificate is to allow [³] The hours are as follows:

[⁴]
The application can be viewed at the offices of the Licensing Authority at Preston City Council, Town Hall, Lancaster Road, Preston, PR1 2RL during normal office hours.

Any interested party or responsible authority may make representations to the Council about the application. Such representations must be in writing and must be made no later than [⁵].

Notes - these do not form part of the advertisement

The notice MUST be on pale blue paper and not less than A4 size. It MUST be printed legibly or typed in BLACK and equal to, or greater than, font size 16.

(For your information the sentence above is font size 16)

It is an offence to knowingly or recklessly to make a false statement in connection with an application.

A person guilty of such an offence is liable on summary conviction to a fine not exceeding £5000.

¹ Insert name of applicant

² Insert name and address of premises to be licensed

³ Licensable Activity

⁴ Give details of the hours you wish to operate

⁵ This date is 28 consecutive days starting on the day after the day on which the application was given to the Council.