

## APPLICATION FOR MANDATORY RELIEF COMMUNITY AMATEUR SPORTS CLUB

Information to be supplied by Clubs seeking relief from National Non-Domestic Rates  
under Section 43, 45, 47, 48 & 67 of Local Government Finance Act 1988  
and Schedule 18 to the Finance Act 2002

Any questions, which cannot be answered in the space provided, may be answered  
on a separate sheet.

**PLEASE READ THE ENCLOSED GUIDANCE BEFORE COMPLETING THIS FORM**

Account Ref

1. Name of the club

2. Details of premises for which relief is sought:

(a) Description

(b) Address

(c) For what  
purposes are the  
premises used?

(d) Are the premises used for any other purposes other than those of the Charity or Club? **YES/NO**

(e) If the answer to (d) above is 'Yes' –

What is the other  
purpose?

What proportion of the  
premises is so used?

3 (a) Is the club CASC registered?  
please give registration number

(b) On what date did the club become registered?

4. If the premises are currently empty, please supply the following information:

(a) Name & address of the owner, or head lessee of the premises

(b) What are the purposes for which the premises will be used when next occupied?  
Please give brief details

**Please sign the declaration below and return the completed form along with a copy of the registration document to:**

**Communities and Business Services Directorate  
Revenues and Benefits  
P.O.Box 30,  
Town Hall,  
Preston  
PR1 2GD**

**Any enquiries about this relief or other Business Rates matters can be made by telephoning 01772 906972.**

**I HEREBY CERTIFY THAT THE STATEMENTS ABOVE ARE CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.**

Name..... Signature..... Date.....

Contact telephone number .....

**Data Protection** This authority is under a duty to protect the public funds it administers and to this end may use the information you provide, within this authority, for the prevention and detection of fraud. It may also share this information with other bodies administering or in receipt of public funds solely for these purposes.

**Preston City Council will use your information for Business Rates purposes and in a manner compatible with the Data Protection Act. Any disclosures or sharing information will only take place if required or allowed by law. For further information please visit [www.preston.gov.uk](http://www.preston.gov.uk) .**