


**NOTIFICATION OF 2 OR LESS GAMING MACHINES or
APPLICATIONS FOR THE / GRANT / VARIATION OR
TRANSFER OF A LICENSED PREMISES
GAMING MACHINE PERMIT (LPGMP)**

(FOR USE BY PREMISES LICENSED TO SUPPLY ALCOHOL FOR CONSUMPTION ON THE PREMISES)

Please refer to guidance notes at the back of this application form before completing

<p>To: LICENSING SERVICES ENVIRONMENTAL HEALTH DEPARTMENT TOWN HALL LANCASTER ROAD PRESTON PR1 2RL</p>	
--	--

<p>SECTION A – What do you want to do?</p> <p>1. Please indicate what you would like to do:</p> <p>a) Notify the licensing authority that you intend to provide up to a maximum total of 2 gaming machines category C and / or D <i>(if you choose this option then please complete sections D and E)</i></p> <p>b) Apply to convert an existing permit issued under section 34 of the Gaming Act 1968, into a licensed premises gaming machine permit (i.e. for more than 2 gaming machines) <i>(if you choose this option then please complete sections B, D and E)</i></p> <p>c) Apply for a new licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i></p> <p>d) Apply to vary an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections B, D and E)</i></p> <p>e) Apply to transfer an existing licensed premises gaming machine permit <i>(if you choose this option then please complete sections C, D and E)</i></p>	<p style="text-align: center;">Please tick ✓ yes as appropriate</p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p> <p style="text-align: center;"><input type="checkbox"/></p>
---	---

SECTION B – Application for the grant of a new (including conversion) or variation of a licensed premises gaming machine permit

2a. If you are making an application for a conversion or variation application, how many gaming machines are you currently authorised to provide? (please complete the appropriate boxes in the table below)

2b. If you are making a new or variation application, how many gaming machines do you wish to provide? (please complete the appropriate boxes in the table below)

Category of gaming machine	Number currently authorised to provide (conversion or variation)	Number wish to provide (new or variation)
C		
D		
Total		

3. If you are currently authorised to provide more than 2 gaming machines, please provide your existing section 34 permit issued under the Gaming Act 1968, or provide reasons stating why it cannot be provided.

Existing permit provided*

(reasons why existing permit cannot be provided)

*Please keep a copy of your existing permit on the premises to which it relates.

SECTION C – Application to transfer a licensed premises gaming machine permit (i.e. where an application has been made for the transfer of the premises licence under the Licensing Act 2003)

Please tick
✓ yes
as appropriate

4. Full name of person requesting the transfer

5. Confirmation that an application to transfer the premises licence under the Licensing Act 2003 has been:

Requested

Granted

6. Please provide the existing permit, or provide reasons stating why it cannot be provided

Existing permit provided

(reasons why existing permit cannot be provided)

SECTION D – General Information

7. Full name of Applicant

8. Name of Premises

9. Address of Premises

.....

10. Telephone number of Premises

11. Full name of existing Premises Licence holder

12. Address of Premises Licence holder (if different from 9 above)

.....

.....

13. Telephone number (daytime) of Premises Licence holder

14. E-mail address of Premises Licence holder (where available)

15. Name, address, telephone and e-mail of agent (e.g. solicitor) if submitted on behalf of the applicant

.....

.....

.....

16. Please provide the reference (i.e. number) of the premises licence issued under the Licensing Act

2003

.....

17. Please supply the name and address of your gaming machine supplier (or proposed gaming

machine supplier)

.....

.....

n.b. 'Premises Licence Holder' is the person holding the premises licence issued under the Licensing Act 2003.

SECTION E – Fee and Signature(s)

I enclose the sum of £..... (cheques should be made payable to Preston City Council)

I understand that I must comply with the Gaming Machine Permits Code of Practice for Alcohol Licensed Premises Permits and Permissions issued by the Gambling Commission. (see guidance note 9)

Please note: It is an offence under section 342 of the Gambling Act 2005 if a person, without reasonable excuse, gives to a licensing authority for a purpose connected with that Act information which is false or misleading.

Dated

Signed (by or on behalf of the applicant)

Print Full Name

Preston City Council will use your information in a manner compatible with the GDPR. Any disclosures or sharing of information will only take place where permitted by law. For further information please see our privacy notice at: <http://www.preston.gov.uk/thecouncil/data-protection-and-freedom-of-information/privacy-notice/>

Official Use Only
Use checklist LG0004

**REQUEST FOR ACKNOWLEDGEMENT OF NOTIFICATION OF
2 OR LESS GAMING MACHINES**

I, (insert name of the Premises Licence Holder*), request that the licensing authority return this document to me at (insert address)
.....
.....
as an acknowledgement of my notification to use 2 or less gaming machines at
.....
..... (insert name of premises)

Preston City Council will use your information in a manner compatible with the GDPR. Any disclosures or sharing of information will only take place where permitted by law. For further information please see our privacy notice at: <http://www.preston.gov.uk/thecouncil/data-protection-and-freedom-of-information/privacy-notice/>

<p><u>Official Use Only</u></p> <p>Receipt of notification of 2 or less gaming machines:</p> <p>Date of receipt of fee:</p> <p>Signature:</p> <p>Licensing authority stamp:</p>

* Premises Licence Holder is the person holding the premises licence issued under the Licensing Act 2003

Leave blank

Guidance notes:

1. The application form is to be used for the **notification of up to 2 gaming machines** of categories C and/or D under section 282 of the Gambling Act 2005, or for the **conversion of an existing section 34** permit issued under the Gaming Act 1968, or an application for the grant of a **new, variation or transfer** of a licensed premises gaming machine permit under the Gambling Act 2005.
2. Before the licensing authority can grant an application (relating to a licensed premises gaming machine permit) the applicant or the person giving notification for the use of up to two gaming machines on premises, must hold a premises licence, issued under the Licensing Act 2003, which authorizes the sale of alcohol for consumption on the premises, which is the subject of the application/notification. Further, the licensed premises must have a bar at which the alcohol is served for consumption on the premises without a requirement that alcohol is served only with food.
3. The gaming machines must be located on these licensed premises.
4. A 'Premises Licence holder' is a person holding a premises licence issued under the Licensing Act 2003.
5. There is no statutory limit to the number of gaming machines which may be applied for although the licensing authority has some discretion in this regard. It should also be noted that the licensing authority can cancel the permit or vary the number and/or category of gaming machines authorised by the permit should, amongst other reasons, the premises be mainly used for making gaming machines available for use on the premises (Schedule 13, paragraph 16(c) of the Gambling Act 2005). You may, therefore, wish to contact the licensing authority to discuss proposed applications.
6. A licensed premises gaming machine permit has an indefinite duration unless it is surrendered, cancelled, or forfeited. Further, a permit will cease to have effect if the premises licence authorising the sale of alcohol for consumption on the premises ceases to have effect, or the permit holder ceases to be the holder of the premises licence.
7. A first annual fee of £50.00 is payable to the licensing authority within thirty days after the date the permit is issued. Thereafter, an annual fee, of £50.00, is payable before each anniversary of the issue of the permit. Failure to pay the annual fee may result in the cancellation of the permit.
[There is no annual fee payable for two gaming machines or less, provided for use under section 282 of the Gambling Act 2005].
8. Sections 282 (automatic entitlement of up two gaming machines) and 283 (licensing premises gaming machine permit) of the Gambling Act 2005 provide for the use of Category C and/or D gaming machines.

CATEGORY OF GAMING MACHINE	MAXIMUM STAKE	MAXIMUM PRIZE
C	50p	£35
D	10p	£5 money prize or £5 money and £3 non-money prize

	30p	£8 non-money prize
--	-----	--------------------

9. **A person who makes available gaming machines for use on premises, in accordance with a licensed premises gaming machine permit or the automatic entitlement provision (section 282), must comply with any relevant Code of Practice issued by the Gambling Commission under section 24 of the Gambling Act 2005.** The Gaming Machine Permits Code of Practice for Alcohol licensed premises permits and permissions is available via the Gambling Commission's website at: <http://www.gamblingcommission.gov.uk/> If you are unclear as to the provisions of the Code of Practice please contact the licensing authority on 01772 906496.
10. The licensing authority must notify the applicant of the grant/refusal of the application for a permit as soon as is reasonable practicable after that decision to grant / refuse has been made.
11. If you are notifying the licensing authority of two gaming machines or less, you may wish to request an acknowledgement of the notification. **The acknowledgment form at page 5 can be utilised for this purpose.**